

# FITREP/EVAL/COUNSELING PLANNING CALENDAR

(FITREP/EVAL ending dates are the last day of the month for officers and the 15th of the month for enlisted.)

PERIODIC FITREP/EVAL				MIDTERM COUNSELING		
	<b>Officers Active</b>	<b>Officers (TAR/Inact)</b>	<b>Enlisted (All)</b>	<b>Officers (Active)</b>	<b>Officers (TAR/Inact)</b>	<b>Enlisted (All)</b>
January	<b>O3</b>			<b>O6</b>	<b>O6</b>	<b>E3/2/1</b>
February	<b>O2</b>			<b>O5</b>	<b>O5(TAR)</b>	
March	<b>W4, W3</b>	<b>W4, W3, W2, W1</b>	<b>E5</b>	<b>W2, W1</b>	<b>O5(INAC), O4, O2, O1</b>	<b>E8, E7</b>
April			<b>E9</b>	<b>O4</b>	<b>O3</b>	
May	<b>O1</b>					<b>E6</b>
June			<b>E4</b>			
July	<b>O8,O7, O6</b>	<b>O8,O7,O6</b>	<b>E3/2/1</b>	<b>O3</b>		
August	<b>O5</b>	<b>O5(TAR)</b>		<b>O2</b>		
September	<b>W2,W1</b>	<b>O5(INAC), O4,O2,O1,</b>	<b>E8,E7</b>	<b>W4,W3</b>	<b>W4,W3, W2, W1</b>	<b>E5</b>
October	<b>O4</b>	<b>O3</b>				<b>E9</b>
November			<b>E6</b>	<b>O1</b>		
December						<b>E4</b>

A periodic report may be omitted if the member has received an Observed Regular report within the past 3 months. The omitted period is then included in the next Regular report. Otherwise, the Periodic report must be submitted on the due date, but may then be extended by letter for up to 3 months in place of a Promotion/ Frocking of Detachment report. Mid-term counseling should normally be performed in the month scheduled, and may not be omitted or unduly delayed, but may be performed in an earlier or later month if necessary or more appropriate to the needs of the member.